

FRANK J. BASLOE LIBRARY

Minutes of the Board of Trustees

Regular meeting

May 10, 2021

Call to order at 7 p.m. by President Guzewich.

All Trustees Present: Guzewich, Kane, Peruzzi, Griffith, Coye, and Treasurer Ronan and Director Fleischer.

No public comment.

Guest speaker, Mr. Maurice G. Isaac, regarding our NBT Insurance proposal effective 5/15/2021-22, and the possibility of adding a Cyber Suite addition.

Minutes from the April 12, 2021 meeting were reviewed. Numbers after Trustee Kane's name after the credit card report needed to be removed. A motion to accept the minutes with the correction was made by Trustee Guzewich and seconded by Trustee Kane. All were in agreement.

Discussion of NBT Insurance Policy followed. We need to follow up in the month on cyber policy. Motion made by Trustee Kane and seconded by Trustee Peruzzi. All were in agreement. There are also some updates that need to be made in the regular policy.

Correspondence. Received a \$10 check from Maureen VonWerne.

President's Report. Trustee Guzewich will find out about the Cyber Security Policy at the Mid-York meeting.

Director's Report. We are continuing to develop community partnerships despite Covid-19 restrictions. The American Red Cross will be holding three blood drives at the Library during the summer. We have been asked to be the polling site for the Herkimer County Primary Elections on June 22. The Library will stay open this day.

The new head of the Mid-York's IT Department, Rob Sporing, visited on April 30th to discuss our technology needs. He is visiting all member libraries to assess needs and how Mid York will best be able to serve us.

I have continued to apply for grants. We have a staff member, Rebekah Mackenzie, who will be attending the NYLA'S Skills Academy on scholarship. This is an 8 week on-line course focusing on topics such as in-house customer service and community outreach. We received 1 of 6 scholarships.

I applied for CLCR's Recovery Grant to help defray Covid related costs of \$1887 and cleaning supplies.

Motion to approve made by Trustee Kane and seconded by Trustee Griffith. All were in agreement.

Children's Room. Grab and Go bags continue for take home crafts. Fiction and non-fiction books are also put out to go along with the theme. The summer reading program will be mostly virtual this year.

Treasurer's Report. The Treasurer's Report was reviewed. We received a \$718 Community Foundation Grant. We have since transferred \$ 295,000 into an Americu CD at .7% interest rate.

Motion to approve by Trustee Kane and seconded by Trustee Griffith. All were in agreement.

Claims Warrent: The Claims Warrant was reviewed. Computer equipment funded by the Community Grant. We have the Empire Pass for people to borrow for State Parks this summer.

Motion to accept by Trustee Kane and seconded by Trustee Peruzzi. All were in agreement.

Credit Card. \$508 paid for the Basloe Basketball Book. (50% discount) Also purchased office supplies and ceiling tiles.

Discussion regarding the Basketball Book cost to be placed in the Trustee account as sales will be periodic. Motion made by Trustee Kane and seconded by Trustee Peruzzi. All were in agreement.

Director's Time Sheet and credit card report to be reviewed and signed by President Guzewich.

Finance Committee Report. We are 83% through the fiscal year. Our revenue is at 102% and our expenses are at 76%.

New Business.

DLD Grant-2019 is the grant that we are finishing by purchasing book cases and LED lighting.

Possibility of a Brooks BBQ fundraiser Oct. 9 or 10. Boiler Maker Weekend.

Old Business

Strategic Plan. Leave opening for the Herkimer 9 to work into it. All goals achievable. Ready to submit.

School vote May 18.

Motion to approve our 5 year plan as completed by Trustee Kane and seconded by Trustee Guzewich. All were in agreement.

Village Board Meeting is May 17. We should try to get on their agenda to discuss building projects.

By June 9th we need to let Mid-York know if we are going to apply for a construction grant.

Trustee workshop on Technology-Broad Band. May 12 applications are accepted.

9:20 Motion to adjourn by Trustee Peruzzi and seconded by Trustee Griffith. All were in agreement.

Respectfully submitted,

Trustee Coye

