

**FRANK J. BASLOE LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**NOVEMBER 10, 2020**

Call to order at 7:10 by President Guzewich.

No public comment.

**Present** were Trustees: Guzewich, Kane, Griffith, Peruzzi, Coye, Treasurer Ronan and Director Fleischer.

**Minutes** of the November 10 meeting were reviewed. Trustee Kane recommended acceptance and Trustee Peruzzi seconded. All were in favor.

**President's Report.** Nothing at this time.

**Correspondence.** Letter from the Mayor; State Ed. Awarded grant, donation from Douglas Bowne; Maureen Von Werne sent a \$10 donation; Contract for lighting \$ 4,864.58, which was lower than originally proposed.

**Director's Report.** We had a fire in the back alley outside the Children's Room. Mark put it out and the Police Department was called. We received the DLD Construction Grant for \$72,647 which will cover 75% of the bathroom project. We will be receiving fogging equipment for library use from the Community Foundation. The library served as a polling site for the election. The library was closed that day to normal operations. The day seemed to go well. We have been busy updating the YA collection.

Recommended acceptance by Trustee Guzewich and seconded by Trustee Coye. All were in agreement.

**Children's Room.** Working on Kits for Kids to pick and do at home.

**Treasurer's Report.** County funding came in. Money from T. shirts and Hannaford Bag Sale deposited. \$50,000 moved to general operating fund.

Recommended acceptance by Trustee Kane and seconded by Trustee Peruzzi. All were in agreement.

**Claims Warrant.** 2021 pension contribution paid. Disinfecting supplies purchased at a discount from Curves. Claims Warrant Approval recommended by Trustee Guzewich and seconded by Trustee Kane. All were in agreement.

Time sheets reviewed and signed by President Guzewich.

**Finance Committee.** 25% expended, 33% of 12 month period.

**Renovations.** New Lights are being installed inside. Outside lights are being rewired into our building.

**New Business.** Holiday Gift Cards for employees at \$25 each out of Trustee Account. Recommendation to accept by Trustee Kane and seconded by Trustee Peruzzi. All were in agreement.

5 Year Plan. Need to talk with architects, community involvement, review of prior plan, Tuesday, Nov. 24, 4-5 p.m. 5 year plan meeting. Trustee Kane made a motion to ask our architect to do a proposal by early December. Trustee Guzewich seconded and all were in agreement.

Motion to adjourn made by Trustee Coye and seconded by Trustee Peruzzi. All were In agreement.

Respectfully submitted, Trustee Coye