

**FRANK J. BASLOE LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES**  
**OCTOBER 13, 2020**

Call to order at 7 p.m. by President Guzewich.

No public comment.

**Present** were Trustee Guzewich, Kane, Griffith, Peruzzi, Coye, Treasurer Ronan and Director Fleischer. Maria Fiorentino will be joining us as our representative from the Village Board of Trustees.

**Minutes** of the October 13 meeting were reviewed. Trustee Peruzzi recommended acceptance and Trustee Kane seconded. All were in agreement.

President's Report. Nothing at this time.

**Correspondence.** Maureen Von Werne sent a \$10 donation.

**Director's Report.** Staff are taking time to attend seminars (webinars) of interest and reporting back to the group. Emily Madison resigned to keep up with her college work. Lighting for the lobby to be replaced by money left over from the DLD Grant. We will still have \$12,000 left to use. Possibly use for additional bookshelves for the lobby. We are currently quarantining books here for 6 days before sending them on to Mid-York. Herkimer has indicated that lead has been found in the drinking water. We need to get the library tested.

Motion to approve the Director's report made by Trustee Guzewich and seconded by Trustee Coye. All were in agreement.

**Children's Library Report.** Nancy and McKenzie are working on developing "Grab and Go" Craft Kits for children.

**Treasurer's Report.** We are still working in the black.

Motion to file the report by Trustee Kane and seconded by Trustee Peruzzi. All were in agreement.

**Claims Warrant** and credit card report. Verizon Bill was paid. Credit card used mostly for custodial supplies.

Trustee Kane made a motion to approve, seconded by Trustee Griffith. All were in favor.

Director's Time Sheets were reviewed and signed by Trustee Guzewich.

**Finance Committee.** Our budget currently shows an unrestricted balance of \$ 71,375.

The final FYE2020 budget report has been published with line item adjustments for Board review.

Trustee Kane made a motion to accept the final line item transfers and Trustee Guzewich seconded. All were in favor.

FYE2021 budget expenses year-to-date were reviewed.

The Audit firm is preparing the FYE2020 audit report. A draft has been reviewed by the Board.

**Herkimer 9** Development Plan. A conversation was held with Maria Fiorentino. We have a meeting scheduled with our Architect, Lisa Hayes for Nov. 10<sup>th</sup> at 6 p.m. Parking for the Library is a concern.

**Strategic plan update** needs to begin. So far McKenzie, Trustee Guzewich and Trustee Griffith are willing to work on developing the questions we need to ask.

8:20 Motion to adjourn made by Trustee Kane and seconded by Trustee Griffith. All were in agreement.

Respectfully Submitted,

Trustee Coye