

***Frank J. Basloe School District Library
Minutes of the Board of Trustees Meeting
May 14, 2018***

The meeting was called to order at 7:20 p.m. Present were: Trustees Foss, Coye, President Kane, Treasurer Ronan, and Director Fleischer. Also present was Ashley Lesniak and guests Bethany Fleischer and Alex Skinner. Absent were Trustees Guzewich and Ste-Marie.

Trustee Foss moved to accept the April minutes. Trustee Coye seconded. All were in favor.

Director Fleischer shared correspondence. The first was an “official” scam for toner. The second letter was from Herkimer, Kansas, Abraham Jones, requesting to be pen pals and the third was from Burlington, Vermont, S. Faulconer, asking questions about the library.

Director Fleischer reported that she spoke to the Depression Men & Ladies on May 2 at the Folts Home on the history of the Library and our future plans. She reported that she learned quite a bit about the ceremony held on Jan. 2, 1896 to express gratitude to Judge and Mrs. Robert Earl for their generous donation that allowed for the creation of the Herkimer Free Library.

Director Fleischer also reported that we have received a donation of \$ 260 to buy the weekly version of the newspaper *Investor's Business Daily*. Plans are underway for our summer reading program, “*Libraries Rock.*” Trustee Foss moved to accept the Director's Report and Trustee Coye seconded. All were in favor.

Treasurer Ronan presented her report. Trustee Foss made a motion to file the report and Trustee Coye seconded. All were in favor.

The claims warrant was moved for approval by Trustee Foss and seconded by Trustee Coye. All were in favor. We are moving along right on target. President Kane signed the Director's timesheets. Approval of the credit card report and petty cash were moved by Trustee Coye and seconded by Trustee Foss. All were in favor.

Director Fleischer brought up the topic of the building permit. We need to put plan in writing to apply for the permit. The Village Board has to approve. It sounds like there will be a charge for this.

Computer upgrade is being looked at. We currently have 10 desk tops that are used. Looking at Chrome Books @ \$ 250. We really don't need all the desk tops. A time and print management system Cassie is \$ 300 per year. We are currently using Cassie, will be changing to LibData to accommodate both Chrome and Microsoft computers. People are bringing their own devices in more and using the wireless print available.

School District vote is May 15. Be sure to vote.

Fundraising discussion was open. Some ideas presented by Ashley Lesniak included:

- Million Penny Challenge

- Solicit from area business—donation plaques

- Murder Mystery Theater Dinner. “Drive through Theater”

- Library Fun Run

Need to set up a fundraising committee.

Open Discussion:

- Herkimer Planning Committee

- Coffee Houses

- Use the park more

- Painting in the park.

Vote to enter Executive Session: Trustee Foss, seconded by Trustee Coye. All in favor.

Discussion held on salary increases.

Vote to leave Executive Session: Trustee Coye, seconded by Trustee Foss. All in favor.

Trustee Foss made a motion to adjourn at 8:40. Trustee Coye seconded. All were in favor.

Respectfully submitted:

Trustee Coye