

***Frank J. Basloe School District Library
Minutes of the Board of Trustees Meeting
March 14, 2016***

The meeting was called to order at 7:09 p.m.

There was no public comment.

Present were Trustees President Kane, Guzewich, Foss, Yelle, Treasurer Ronan, and Director Fleischer. Trustee Kinney was absent.

Trustee Yelle moved to accept the minutes of the meeting on February 8, 2016, with a spelling correction in a name, and Trustee Guzewich seconded. All were in favor. Trustee Yelle then moved to accept the minutes of the planning committee meeting and Trustee Foss seconded. All were in favor.

In correspondence, Director Fleischer noted the library had received a letter regarding an internship program similar to one held in the summer of 2015 at no cost to the library. Trustee Yelle moved to accept an intern, for up to six weeks, and Trustee Foss seconded. All were in favor.

Trustee Guzewich moved to approve the claims warrant. All were in favor. The director's time sheets were also accepted.

Director Fleischer reported that librarian Debra Eisert will be returning to work shortly. Preparations are being made. Director Fleischer will attend a training on Mars Exploration May 4 and 5 in Waterville and hopes to bring back new ideas for connecting Herkimer to advancing space exploration.

Trustee Guzewich moved to accept the treasurer's report, and Trustee Yelle seconded. All were in favor.

Policy concerning use of library cards and identification was discussed briefly, with a policy review planned.

In the social media report, submitted on paper, Trustee Kinney reported 49 new Facebook followers in the past month. Pinterest declined slightly. The Cazenovia library and the Basloe Library have had equal engaged users over the month. Trustee Kinney is hoping to work with a staff member to help manage accounts.

President Kane said a quote for an audit review, instead of a full audit, for the 2016 fiscal year is expected by the next meeting. A full audit should not be required every year. President Kane did a review of the budget as it stands so far, and the draft for fiscal year 2017 was discussed.

Trustee Guzewich moved the board pass a resolution to ask for petitions for candidates who will stand for election for two positions on the Board of Trustees. Petitions must be filed by 5 p.m. April 18, with the election May 17. The candidate who receives the most votes will be elected to a five-year term, and the candidate who receives the next highest vote total will be elected to a three-year term. The three

year term is to fill the unexpired term of a trustee who left the board. Trustee Foss seconded. All were in favor.

Director Fleischer said the proposal for electrical work is complete, and she and President Kane will speak to the Herkimer village mayor, Anthony Brindisi, about procedures.

Trustee Yelle moved for adjournment at 8:37 p.m., and Trustee Foss seconded. All were in favor.

Respectfully submitted,
Trustee Guzewich